



## NORTHERN HILLS ELEMENTARY

### Daily Orientation

Thank you for volunteering!



#### BE APPROACHABLE.

- Always wear your WD uniform **t-shirt** while you are on WD duty.
- Smile, talk to students, listen to them.

#### BE SMART.

- Follow the school's **policy** on appropriate conduct with students and faculty.
- Never use the student (boys' or girls') **restrooms**.
- Always use the faculty/staff restrooms.
- Never be **alone** with students.
- Follow school's **confidentiality** policy in regard to students and staff.

#### BE ALERT.

- If a situation arises, please **report** it to a school official starting with a principal (use a Walkie Talkie if provided).
- Limit personal use of **cell phones** and similar devices.
- Stop by the office if you have any **questions** throughout the day.

#### BE AVAILABLE.

- Follow your personalized **Daily Schedule**.
- Please **limit** your **visits** to classes on your schedule or those that have a Bone posted; do not disrupt other classes in session.
- Always be **visible** to others.
- The goal is to be of **service** to the school, teachers, and students.

#### BE A POSITIVE ROLE MODEL.

- Never engage in any conduct that brings **disrespect** to yourself, students, the school, and/or the Watch D.O.G.S. program and other volunteering men.
- Do not use **profanity**.
- Do not share religious or political **views**.
- Do not use any form of **tobacco** on the school grounds.